

## Good Foundations Academy Checklist for Enrolling a Student

1. **Apply online** through our GFA website at [www.gfautah.org](http://www.gfautah.org). Click on the “Enrollment Application” quick link on the right side and then “apply for the 2019-20 school year.”
2. Applications are processed through the lottery. Parents will be notified via email or phone call if admitted into GFA. If admitted, parents will have 14 days to accept or decline the admission. Failure to notify GFA within 14 days of being accepted will result in their spot being offered to someone on the waiting list.
3. **Complete the registration process.** All the steps listed below must be completed and submitted to the school in order for the registration to be complete. **The registration must be complete before students will be enrolled and students assigned a teacher.**
  - Register online at <https://goodfoundations.usoe-dcs.org/Login.aspx> (select "register student for enrollment")
  - Copy of Birth certificate
  - Copy of Immunization record
  - A copy of child’s latest report card from their current school
  - A copy of your child’s IEP or 504 (if applicable) to ensure that services are continued promptly
  - **Kindergarten students:** proof of a medical exam and vision screening. If your child is currently too young for the exam, we will accept the proof of medical exam at Kindergarten testing August.
  - **All applicants must be pre-assessed. Pre-assessments must be scheduled and completed before the registration will be accepted. Please contact the office at 801-393-2950 for dates and times for scheduling.**
4. Enrollment and teacher assignments will be made after steps 1-3 are completed.