



Good Foundations Academy

Board of Directors Meeting

October 15, 2018, 6:30 PM

Attendees: Michelle Arnold, Steve Hepburn, Brittany Bekins, Tom Koehler, Jamie Walker, Dave Dau, Tim Dunn-excused

Charter Solutions: Rich Eccles, Jen Martin

Guests: Emily Hill, Kristi Knowles, Zoe McIntosh, Wendy Jensen, Andria Robison, Melissa Wood

Board member candidate: Jen Canfield

Prayer by: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes

Brittany Bekins made a motion to accept the September minutes with a correction to the guest list to change Emily and Kami to the Guardian Committee. Michelle Arnold seconded the motion with the change. All voted in favor. Motion passed.

Open Forum/Updates

Guardian Committee Update - Emily presented the Guardian Committee events for September and October, and the upcoming events. The budget was presented in a handout.

Business Administration

Charter Solutions – No financials were presented, they will be ready to present in November. Transparency is due October 31st. All the data from July through September, expenses and revenue will be entered. Charter Solutions has the data and the backup from Red Apple. First payroll has been completed. Dave informed the Board that there may be a shift of pay periods for the classified staff as there is not enough time to put payroll together for everyone. Discussion on the options to shift the pay periods. Pay period changes will be put on the November agenda to discuss.

Administrative Update – Executive Director’s Report

- Dave presented the upcoming events from October 15 through November 26. Events are posted on the GFA web site.
- Enrollment as of September 17, 2018 was 490 students. Since then, GFA enrolled an additional 4 students, and lost 6 students – 2 students moved out of state; 3 students returned to home schooling; and 1 student was enrolled into a traditional state public school because of transportation issues. Our current enrollment as of October 15, 2018 is 488 students.
- Discipline/Behavior Report – A total of 73 total office referrals: 18 for discipline, 55 for non-discipline issues. A total of 42 individuals were referred to the office: 13 for discipline, 29 for non-discipline issues. 5 student suspensions: 4 out-of-school, 1 in-school (half day).
- Academic Report – August
 - Tier 2 interventions have been running for a solid month.
 - State Testing Overview – considering the Utah Consolidated Application (UCA) goals for last year, GFA saw the following trends:
 - GOAL #1 – On the SAGE tests – achieve 40% + proficiency – Grades 4 through 6 - all subjects.
 - In ELA, achieved this goal in 4 of 4 grades
 - In Math, achieved this goal in 2 of 4 grades
 - In Science, achieved this goal in 2 of 2 grades (6th is still unknown)
 - GOAL #2 – On the SAGE Tests – Increase proficiency by 5% - all subjects – Hispanic, ELL, Economically Disadvantaged, and Students with Disabilities.
 - In Hispanic – ELA 10%; Math 20% increase; Science 10% increase
 - In ELL – ELA 30% increase; Math 40% increase; Science 20% increase

- In Economically Disadvantaged – ELA 12% increase; Math 1% increase; Science 9% increase
- In Students with Disabilities – ELA 9% decrease; Math 13% decrease; Science – same

Proposed changes to Tier 2 strategy will be discussed in the November meeting. A conference call can be used to discuss and approve. Michelle will research on-line free conference calls. The meeting agenda will be posted and a call-in number will be provided so the public can participate.

Early Literacy Scores (DIBELS) – Grades 1 through 3 – 60.4% of students tested at proficient or above. The State has a goal of 48%.

Human Resources Report: Interviewing for P.E. teachers this week and next.

Michelle asked if Tier 2 is helping students not only at the low end but the students that are excelling. Dave discussed that there is a group of student ~ 60% at or above proficiency. Reviewed programs for upper level students.

Christmas Party – Scheduled for Tuesday, December 18th at the Timbermine, for staff +1.

Board Calendar

Conflict of Interest Forms - A blank form was passed out to the board members to fill out and give to Dave to file in the office.

Fingerprinting needs to be done every 5years. Fingerprinting will be done at GFA on Wednesday, November 7th.

School LAND Trust Committee - composition of the Board has shifted and a separate committee needs to be elected. Rich suggested having the elections at the Parent-Teacher conference coming up in two weeks. Michelle nominated Brittany, Tim and herself to be on the committee. Tom seconded the motion. All voted in favor. Motion passed. Dave will send the specification to Brittany.

Final Report is currently pending initial review by the School LAND Trust Administrator – Dave has filled out the final report and needs approval of the Board. Michelle moved to accept the report as Dave has presented in the report. Brittany seconded the motion. All voted in favor. Motion passed.

Policy/Strategic

Policies – Three policies have been sent to the policy committee for review: Donations, Gifts and Sponsors Policy; Fundraising Policy; and Fiscal Management Policy. If there are comments, send them to the policy committee. The committee will decide if any of these policies need to be presented to the Board for revisions.

Employee Dress Code – The policy committee reviewed the phrasing of the tattoo portion of the employee manual and suggested two options as phrasing going forward. The two options were discussed. The sentence accepted is: No tattoos that are obscene, affiliated with gangs or extremist groups, along with those that advocate sexual, racial, ethnic or religious discrimination. Brittany made the motion to accept the change to the tattoo portion of the employee dress code. Tom seconded the motion. All voted in favor. Motion passed.

School Environment

Walk through – Steve will do the October walk through and report back to the Board. Tom will reschedule his September walk through.

New Board Member – Tom introduced Jen Canfield as a Board member candidate.

CLOSED/EXECUTIVE SESSION: *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.*

Tom motioned to close the open portion of the meeting and go into closed session. Michelle seconded the motion. Each individual voted in favor. Motion passed.

Meeting closed at 8:35pm

Next Meeting: Monday, November 19, 2018, 6:30 PM at Good Foundations Academy