

GFA Board Meeting Minutes

Date: November 9, 2015, 6:30

Location: GFA

Attendees: Andrew Hedrick, Brent Petersen, Michelle Arnold, Tom Koehler, Loren Pankratz, Jamie Walker, Steve Hepburn, Brittney Bekins

Guests: Jason Bartolomei, Jared Van Orden, Monty Hardy

Taking Minutes: Natalie Trumbo

Prayer: At 6:34 Tom Koehler opened the meeting with a prayer.

Approval of Minutes: Michelle Arnold motioned to approve the minutes from last month's meeting. Steve Hepburn seconded the motion. All were in favor. Motion passed.

Open Forum/Updates

PTO: Cheryl Berger handed in the minutes from the PTO's meeting. The Teacher Appreciation Luncheon was amazing with a Halloween theme. This year the PTO Fundraising committee will be going into their community outreach for the months of November and December and will be collecting baby things for overnight bags for ages 0-5 to donate to Utah Foster Care System. PTO will be pairing with the 6th grade for their annual community event. The PTO will be helping a student from Syracuse High School with this project by taking documentation and pictures. It was suggested that the PTO contact Stu with Les Schwab and the community center to place donation boxes with GFA logo on them. Spirit night last month with Chik-Fil-A brought in \$243. There was great parent and teacher participation. Brent Petersen met with Lara on the playground equipment and has some things in the works. Playground balls have been placed on the teachers' Wish-List. The PTO is looking into purchasing a mini fridge for the school. The total for Fall festival was \$4100. There have not been any new updates on the yearbook, but the committee will meet Tuesday November 10th. The school store has a profit of \$344. It was suggested that the PTO look into creating an Amazon wish list for the teachers and school store donation. Spirit night will be at Zupa's this month which will be the last Tuesday of the month before the Thanksgiving break. The PTO would like to be able to print their newsletter, especially since the director's newsletter has already been printed. Brent Petersen said he will look into it and discuss with the PTO at the next meeting. Cheryl Berger has talked with the PTO about having the PTO run as a team instead of by a board if they are unable to get a nomination for the President's position. The PTO was very impressed with the last assembly. November birthday presents will be going out soon.

Business/Administration

- **Budget/Red Apple/Treasurer Report:** Monty Hardy came to represent Jeff Biesinger. He went over how the final construction numbers have affected the budget. GFA will have to pay \$100,000 over the bond due to unexpected last minute repairs. The new fire inspector will be coming out later this week to do a final walkthrough. Monty Hardy informed the board that the school will lose 8 day's cash on hand. Notwithstanding all this, GFA is still in the range of looking okay. Jared Van Orden went over budget cuts with the

board. The final future budget adjustment will be presented to the board to vote on at a later meeting.

- Grants Michelle: Michelle Arnold is currently looking through material that Brent Petersen has sent, but nothing to report tonight.

Administrative Update

- Director Report: Brent Petersen went over the email that he had sent out to the board. Regional training for Board members will be taking place Nov. 10th from 6-8:30 and GFA will be hosting. UAPCS will also be attending. Parent Teacher Conferences are going on this week. Aide appreciation day will be taking place on the 19th. This month's Parent University will be on the 19th as well. Thanksgiving break will be the 25th-27th. This year's musical will be Charlie and the Chocolate Factory. Sherri Mabit was nominated for the Indie Ogden Awards. The book fair was amazing and a great opening to the library. Brent Petersen discussed what the latest assembly was with the board. Brent Petersen discussed the goals for the academic performance and is still in progress. Brent Petersen discussed the charter review and the amendments that need to be made. The committee will be meeting Wednesday, November 11th. Brent Petersen and Aimee Hall are collecting data this year to see what areas need to be improved. Aimee Hall has found an assessment program called Star360 for a progress monitoring assessment. Brent Petersen will be looking into Star360 as well to replace the NWEA. Brent Petersen has been having some very good conversations with the teachers and staff. He is going to start doing committees with the teachers to get them involved with the vision of the school and help with the overall environment of the school. He would like to create a leadership team. Brent Petersen would like to bring back more programs and enrichments that the school has taken a step back from. Nothing to report on the fiscal management. Brent Petersen will be looking into making an amendment to the attendance policy to balance the new attendance and funding laws (ADM) taking place next school year. Brent Petersen got his director's letter out and has also been doing an admin meeting in the mornings. He would like to get rid of the double pull slide due to injuries. There was a lot more teacher participation during the last teacher spotlights.
- Enrollment: The school has lost 2 students since the last meeting. Brent Petersen is looking into the situation. Steve Hepburn motioned to fill vacancies until the policy can be looked at and amended. Brittney Bekins seconded the motion. All were in favor. Motion passed.

Building Update: The elevator inspection will be taking place Tuesday November 10th. The fire inspection will be taking place Wednesday or Thursday. After all that the state inspector will be coming to do a final inspection.

Policy/Strategic

- Marketing Awareness/Tech Fund-Steve: Nothing to report.

- **UMA/GFA Matriculation Agreement:** Tom Koehler attended the board meeting for UMA. He thought the meeting went well and was very impressed with a new hire. It was suggested that Tom Koehler have the headmaster at UMA contact either Brent Petersen or Andrew Hedrick with the agreement to get it going and approved. Tom Koehler motioned that the board sign the agreement with UMA. Steve Hepburn seconded the motion. All were in favor. Motion passed. Tom Koehler forwarded an email to the board that he had received from Highmark. Andrew Hedrick will continue to try and connect with Ascent.
- **Pupil Promotion Retention Policy:** Brent Petersen amended the policy and he went over the changes with the board. Michelle Arnold motioned to approve the policy with all the changes. Brittany Bekins seconded the motion. All were in favor. Motion passed.

School Environment

- **Board Member-Andrew:** Steve Hepburn performed his walkthrough and filled out the form. He was very impressed with the classroom environment. Andrew Hedrick has yet to perform his.

Board Annual Calendar

- **Community Information Policy:** Brent Petersen went over the policy with the board. He would like the board to review and discuss it so that it may be voted on at a future meeting.
- **Academic Integrity Policy:** Brent Petersen went over the policy with the board. He would like the board to review and discuss it so that it may be voted on at a future meeting.

Events

- **Christmas Party:** December 10th at 6:00 pm at Ruby River. Steve Hepburn will connect with Jamie Walker to get a head count and form an invitation for the board and teachers. Steve Hepburn would like the board to donate door prizes for the party to be given away.
- **UAPCS Strategic Planning GFA Hosting:** Was discussed in the director's report. Will be tomorrow November 10th at 6:00pm.

Other

- **BOD New Member Update:** Jason and Traci Bartolomei are still working on the essay questions.

Michelle Arnold motioned to close the open session and go into closed session to discuss specific school matters. Loren Pankratz seconded the motion. All were in favor. Motion passed.

Closed Session