



Good Foundations Academy

Board of Directors Meeting

November 11, 2019

6:30 PM

Attendees

Board: Michelle Arnold, Steve Hepburn, Brittany Bekins-excused, Tom Koehler, Tim Dunn, Jamie Walker

GFA Executive Director: Dave Dau

Charter Solutions: Rich Eccles, Jen Martin

Guests: Tedd Richins, Andria Robison

Board Candidate: Jed Daily

Prayer by: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes

Michelle Arnold made a motion to accept the October minutes as written. Steve Hepburn seconded the motion. Tim Dunn abstained due to being absent at the last meeting. All voted in favor. Motion passed.

Open Forum/Updates

- Michelle reminded Board members of the GFA Christmas party on Friday, December 20th at 7pm, at the Prairie Schooner.
- Tom introduced Jed Daily as a new board candidate.

Business Administration

- Charter Solutions - Budget/Treasurer Report – Jen Martin from Charter Solutions presented the Finance and Accounting Report, ending 10/31/2019.
 - Summary: At the end of October, 33% of the year has expired. Good Foundations had \$1,442,790 in operating cash. The FY19 Title I reimbursement came through in October.
 - Reporting: Quarterly tax reports were filed. Quarterly transparency report was filed.
 - Balance Sheet: 141 days of cash on hand
 - Income Statement: Local income is at 51% of the budgeted year. Other purchased services over budget, contains BCI invoice, for the background checks. Repair and maintenance is high, Charter Solutions recommends amending in January. The Board discussed the improvements made to the GFA building. Computer leases will be paid off by December. Field trip line item is over budget, will amend in January. Textbooks and software is over budget and will amend in January. Dave informed the board that due to the increase in numbers in the lower grades, additional textbooks and technology was needed. A grant has been submitted. Computer and Tech is over budget. Parent Committee is over budget. The portable was paid for. Dues and fees are paid in the beginning of the year. Total expense is at 31.89%.
- Portable Update – Contractors are working on this project.

- Employee Benefits –
 - Dave is working on firming up the numbers on the 401K plan.
 - Dave suggested to go back to Risk Management for liability insurance. Charter Solutions informed the Board of an upcoming risk management information meeting in Draper on Monday, November 25th for all Board members to attend and ask questions. It will also be streamed. Charter Solutions will send out the details about the meeting to the Board.
 - The Board discussed short and long term disability for employees. GFA Administration will meet with everyone who now has health insurance to present the changes that will happen to the existing plan, and present the other plans that will be available. The Board discussed the different plans and what they have to offer.
 - Michelle made a motion to add long and short term disability to whatever the decision GFA comes to, effective January 2020. Jaime seconded the motion. All voted in favor. Motion passed.
 - Maternity Leave – The policy committee is making a first pass on changes to the policy. The new insurance decision will be part of this policy.
 - Policy committee will get together in December and review the employee manual and other policies to update the Board in January. Jamie will coordinate the meeting.

Administrative Update – Executive Director’s Report

- Upcoming Events: A list of Events from November 11th through January 3rd were presented. Events are posted on the GFA website.
- Enrollment: October 2019 – is at 488. Since the last Board meeting, GFA enrolled 7 students. Three students returned to neighborhood schools because of transportation issues. One student transferred out-of-state (will return in 2 months). Two students transferred to a charter school in Kaysville. One student moved to another community because mother passed away. Since the last Board meeting, GFA has enrolled two new students. Current enrollment, as of November 11, 2019, is 482.
 - The Board had a discussion on open enrollment. Every year the Board votes to close open enrollment. Jamie made a motion to close open enrollment for this year, as of Thanksgiving. Michelle seconded the motion, all voted in favor. Motion passed.
- Discipline/Behavior Report: October 2019 – There were a total of 19 office major referrals for discipline in October 2019 (38 in 2018). Most referrals were for rough play/aggression at recess or lunch. Most referrals were for Grade 3 or below. Four student suspensions: All out-of-school (7 in 2018). One suspension was for aggressive behavior or fighting – SPED – 1 day. Three suspensions were for vandalism of attempted vandalism – non SPED. One suspension was for two days, two suspensions were for one day.
- Academic Report: November 2019
Handouts of the SAGE/RISE results, updated as of 11/4/2019 were reviewed and Dave explained how to read the results. The grafts show the proficiency and growth in ELA, Math, and Science.

Policy/Strategic

- Discipline Policy – The Student Discipline Policy draft was presented. A few corrections/additions were discussed. Michelle made a motion to accept the draft policy that was presented and include the minor corrections that were discussed. Jamie seconded. All voted in favor, Tom abstained. Motion passed.
- Parent Handbook – Dave submitted the Parent Handbook policy to the policy committee to review/edit with his changes. The policy committee will review in the December meeting.

School Environment

- Steve did his walk through in October. He noted high morale, and the request for more reading material.

Tim read the Closed/Executive session statement to close the open portion of the meeting and go into closed session. Michelle seconded the motion. Each individually voted in favor. Motion passed.

CLOSED/EXECUTIVE SESSION: *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.*

Meeting closed at 8:50pm

Next Meeting: Monday, January 13, 2020, 6:30 PM at Good Foundations Academy