



Good Foundations Academy Board of Director's Meeting

October 16, 2017, 6:30 pm

Attendees: Michelle Arnold, Steve Hepburn, Brittany Bekins, Tom Koehler, Dave Dau

Board Member Candidates: Timothy Dunn, Joshua Walker, Trisha Clayton

Red Apple Attendees: Greg Nelsen

Prayer by: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes: Brittany Bekins motioned to approve the September minutes. Michelle Arnolds seconded the motion. All were in favor. Motion passed.

Open Forum / Updates

- Field Trip Procedure – A parent of a GFA student, Trisha Clayton, attended the board meeting to discuss the field trip drivers and chaperones procedure and the transportation of students. There are three options for students being transported on a field trip: drive your own child; take another child with you that needs a ride; or keep child home. Trisha questioned her child being driven by another adult. Are safety measures being done? Suggested a bus or van to transport extra students. The Board discussed what the procedure states and what it doesn't state and possible options for improvement. Trisha will research grants for school buses and other transportation cost options. Results will be sent to Brittany and Michelle. Dave noted recommendations and options and he can change the school procedure. He will report to the board on how he is going to proceed.
- Allen Stansfield – GFA benefits. Allen gave a review of the retirement plan and investment choices with Transamerica Retirement Solutions. An information report will be emailed to each board member.
- Drop-off and pickup – The October Director Letter was sent out to ask for volunteers to supervise in front of the school from 7:25am to 7:45am. No

volunteers have come forward. Dave will ask the aides to help enforce the drop off and pick up of students for their safety and to keep the cars moving forward and in the right lane.

- Feed My Starving Children (FMSC) – Tom is coordinating the upcoming event with FMSC. Michelle suggested that the 5th and 6th graders could help get the word out through a school assembly. Tom and Dave will work with the FMSC representative. The charity event is scheduled for December 2017.

Business Administration

- Budget / Red Apple/Treasurer Report – Greg presented the September budget summary. Budget handouts are posted online on the GFA web page and updated monthly. Brittany explained the new summary that was presented. Greg and Brittany noted the additional items that the Board would like to see and will have them on the next report.

Administrative Update – Executive Director Report

- Upcoming Events – a list was presented to the Board and is available on the GFA web site.
- Announcements –
 - The new office is complete along with some electrical upgrades.
 - The Fall Festival was well-attended and very successful.
 - We had some electrical vandalism, but it is now fixed. Dave will notify the Fire Department for key sharing.
 - Tier 2 referrals have begun and placement testing is done in grades 1 through 3.
 - Our Character Education Program is well under way, complete with posters in each classroom.
- Enrolment – is holding steady. A discussion on class sizes will be tabled to the November meeting.
- Academic Report
 - GFA received a school grade of a C
 - SAGE scores were down slightly in English Language Arts, up significantly in Math, and down slightly in Science.
 - UCA Needs Assessment – same as last year. The path is a little different for this year.
 - The Tier 2 for gifted students is being done in the special classes and the after school program.
 - Land Trust Assurances - Annual training needs to be done. Dave will do the training with the Board, which is required by State law.

Policy/Strategic

- Student Dress Code Policy – Polo dresses are being worn by some students which are not approved. The procedure to the policy had previously denied them, but the Board was asked to revisit the reason. After a discussion was held on why it was denied, Steve Hepburn made a motion to amend the policy to allow polo dresses in the standard school colors. Tom seconded the motion. All in favor. Motion passes. Dave will let the parents know of the policy change.
- Facility Use (Rental) Policy - the policy states that whoever is renting the building will make sure it is secure. Concerns have been voiced regarding the security of the building and occupants with the current renter, and the hours of use. A discussion on whether to continue the contract with modifications or terminate the rental agreement. The policy committee will make changes to the rental policy to align it with GFA expectations. Brittany will then present the policy along with a 14-day notice in November to end the contract.
- Pupil Promotion/Retention (PPR) Policy – the policy committee will look at the policy this month for Administration to be able to move on this in January.
- Communications Policy – Brittany will draft a comprehensive policy and share with Steve and Michelle to be approved at the next meeting.
- Improve Teacher Retention – As part of the board initiative to improve teacher retention and salaries, Michelle suggested surveying the teachers. Brittany would like it to be a productive survey for Board and Administration. This will be tabled to the end of the year.
- Salaries – Tom would like a discussion on salaries before January. Brittany is working with Red Apple to get salaries from other schools. The Board will communicate through emails to expedite the information. Brittany will pull data on public schools; Josh will research and gather information; Dave will send current pay scale information to Brittany; and Tim has access to a current teacher salary list. Brittany will be the point of contact to compile all the data.

School Environment

- Board Walk-Through Form - Michelle reworked the form. Steve did his walk through for October and shared his observations. Brittany will still do a walk-through for August and Tom for September.

Board Annual Calendar

- Utah State Charter School Board – Michelle has contacted the chair and the vice chair of the Utah State Charter School Board by email with no response. Michelle will continue to try and get a hold of them for some minor corrections to the GFA charter.

Other

- BOD New Member Update – Trisha Clayton is interested in becoming a board member. Tom will coordinate with Trisha on the required reading.

Next Meeting: Monday, November 20, 2017 at 6:30pm at Good Foundations Academy.

Steve Hepburn motioned to close the open portion of the meeting and go into closed session. Michelle Arnold seconded the motion. Each individual voted in favor. Motion passed.

CLOSED/EXECUTIVE SESSION: *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 524204 and 524205 et seq., Utah Code Ann.*