



Good Foundations Academy

Board of Directors Meeting

September 17, 2018, 6:30 PM

Attendees: Michelle Arnold, Brittany Bekins, Tom Koehler, Tim Dunn, Jamie Walker, Dave Dau, Steve Hepburn-Excused

Charter Solutions: Lincoln Fillmore, President, and Jen Martin, School Business Administrator

Guests: GFA teachers: Emily Hill, Kami Jolly, Melissa Wood, Kristi Knowles, Wendy Jensen, Andria Robison, Zoe McIntosh.
Matt Majewski from DIR-S Security Software

Prayer by: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes

Tim Dunn motioned to approve the August 2018 minutes. Brittany Bekins seconded the motion. All voted in favor. Motion passed.

Open Forum/Updates

Kristi Knowles read a prepared letter to the GFA Board. She stated two things, one was regarding a possible position or role for a teacher to attend board meetings; and the second was about the position of the Physical Education teacher. Michelle informed Kristi that the teacher position has not been discussed with the Board nor has any conversation happened about teacher replacements with Board members. This will be discussed in closed session. Teacher representation at board meetings cannot be a voting member but the board agreed that it can continue with a teacher representative attending board meetings.

Andria Robison stated that she is concerned about teacher credentials and giving the physical education position to a paraprofessional. Michelle said she is not informed about any teacher positions being changed.

Guardian Committee Update – Emily and Kami presented the Guardian Committee Budget, and what has been done and what is planned for upcoming school year. Michele asked for the committee to update the board monthly. The APEX run will be the main fund raiser for the year and Michelle asked that it be conveyed to the parents.

Board Committees – Tom Koehler is the board committee representative on the hiring committee.

Business Administration

Red Apple Budget – It was an oversight on Red Apple's part to not be at the board meeting and present the financials.

DIR-S Security Software – Matt Majewski presented a video of DIR-S. It is a program that runs all the computers, for the staff to actively manage a crisis. The board will talk about the presentation and make a decision.

Charter Solutions – initial meeting was last Friday with Administration and Charter Solutions. An on-site person, Jan Schmidt, will now be at the school three days a week. Jen Martin is the School business administrator and will oversee the day-to-day business of GFA. Jen will attend the monthly board meetings.

Open and Closed Meeting Clarification – The board cannot make decision on emails. If it is time sensitive, an emergency board meeting can be called, or the school Administrator can make the decision, or a committee of board members can make the decision. Closed session – minutes and recordings are required of every closed board meeting except closed sessions that are specifically and only about the character, competence, or mental or physical health of an individual. If you close you still keep minutes but not a recording. In lieu of the recording the board chair signs an affidavit to keep on file. Lincoln will provide the form.

Conflict of Interest Form – Lincoln had sent out the conflict of interest form. Michelle asked that all board members fill out a conflict of interest for next month.

PTIF Resolution, due 9/30 - Discussion on who should sign in place of Matt/Red Apple on the PTIF account. Michelle made the motion to accept Jana Adams and Brittany Bekins to sign PTIF account. Tim seconded the motion. All voted in favour. Motion passed. Michelle will sign and get it notarized. Lincoln will find out where it is to be submitted.

School Land Trust Final Report – Lincoln will submit after getting the data and before Oct 1st.

Administrative Update – Executive Director’s Report

- Background checks – updated and more extensive background checks for any employee with unsupervised access to students. Dave will set up fingerprinting.
- Dave presented the upcoming events from Sep 17 through Oct 22. Events are posted on the GFA web site.
- Enrollment – Enrollment on August 20, 2018 was 492. Since then, enrolled an additional 4 students and lost 6 students. The current enrollment as of Sept 17, 2018 is 490 students.
- Discipline/Behavior report for August – Office referrals-36. Discipline-11. Non-discipline issues-25. Twenty one individuals were referred to the office: 7 for discipline, 14 for non-discipline issues. Two student suspension – 2 out-of-school, 0 in-school.
- Academic Report for August:
 - All initial DIBELS Benchmark testing has been completed and reported.
 - Tier 2 interventions began last week
 - State Testing Overview –
 - Overall English Language Arts (ELA) scores. Proficiency increased from 36 to 48. This is 12 points above last year; 3 points above State average. Growth score increased from 27 to 60 – more than doubled from last year.
 - Overall Math Scores – proficiency stayed the same at 42, 4 points below State average. Growth score increased from 29 to 31, 2 points above last year.
 - Overall Science Scores (still waiting on Grade 6 scores). Proficiency increased (in Grade 4 and 5) from 41 to 50, 9 points above last year, 3 points above State average.
 - Growth score is unknown until release of Grade 6 Science data.
 - Early Literacy Scores (DIBELS) – 72.14% of students in Grade 3 saw adequate, or above adequate, growth in reading. State goal was 47.83%. State average was 71.9%, Charter average was 68.56%. GFA scored higher than both the State and Charter average.
- Human Resources Report – We lost Tia Cornelius in September. We will need to hire a replacement.

Dave presented the Early Literacy Plan – SY 2019 grant for Kindergarten, Grades 1, 2, and 3. Described the assessments used for core instruction and intervention to make instructional decisions and ensure interventions are aligned to students’ diagnostic needs.

Goals – The goals for grades 1, 2 and 3 are to increase the percentage of students at or above proficient from the beginning of the year benchmark to the end of the year by 10%.

Trust lands, digital teaching and learning grant, early literacy grant and title I consolidated application – are now all consistent.

Michelle made the motion to accept the early literacy grant as laid out with the goals, Brittany seconded the motion, all voted in favor, motion passed.

Policy/Strategic

Employee Dress Code – In the current dress code policy, tattoos should be covered up. Currently it is not being observed.

Jamie suggests that if it is not being enforced, to take it out of the policy. Michelle tasked the policy committee to come up with potential phasing to redo the policy so it can be consistent with school practice.

School Environment

Tim did the walk through in August and reported that he was very pleased with what he saw. He will turn in his report to the office.

CLOSED/EXECUTIVE SESSION: *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.*

Michelle Arnold motioned to close the open portion of the meeting and go into closed session. Tim Dunn seconded the motion. Each individual voted in favor. Motion passed.

Next Meeting: Monday, October 15, 2018, 6:30 PM at Good Foundations Academy.