



Good Foundations Academy

Board of Directors Meeting

(Combined Meeting, In-person at GFA and ZOOM)

September 14, 2020

6:30 PM

Attendees

Board of Directors: Michelle Arnold, Steve Hepburn, Jamie Walker, Tom Koehler, all present at GFA.
Jed Daily - ZOOM

GFA Executive Director: Lisa Erwin at GFA

GFA Business Manager: Rich Eccles at GFA

Guests: None

Prayer by: Tom Koehler

Minutes by: Kathy Richins at GFA

Approval of Minutes

Michelle made a motion to accept the August minutes. Steve seconded the motion, all voted in favor, motion passed.

Open Forum/Updates

None

Business Administration

- Finance & Accounting Report – ending August 31, 2020
 - Summary: In August, we made the final payment to Aspen Lake Construction for their work on the portable. All budget categories are within expectations.
 - Reporting Notes:
 - The Business Office staff has been busy with the FY20 audit
 - Balance Sheet: 118 days of cash on hand.
 - Income Statement:
 - Line 024 – New Charter School Base Funding (30k)
 - Line 040 – School Land Trust pays 100% in July
 - Line 046 – Teachers Materials pays 80% in July
 - Line 132 – Charter Solutions + quarterly accounting software payment
 - Line 158 – Final payments to Aspen for portable
- Insurance – The Risk Management application requires the school to price-out items in each classroom. The amount has been calculated and submitted to Risk Management and to another company. Waiting to see what the rate will be.

- Portable Update – The portable is now ready for occupancy.

Administrative Update – Executive Director’s Report

- Events – Because of the pandemic, events have been cancelled. Virtual events are happening.
- Enrollment –
 - Enrollment on August 24, 2020 was 414. A total of 324 in-class learners, and 90 online learners.
 - Since the last Board meeting, GFA unenrolled 10 students. Five students transferred to homeschool, 4 students transferred due to transportation issues, 1 student transferred out of country.
- Class Size - The Board discussed class sizes and the need to close enrollment. Michelle made a motion to close enrollment as of September 15, 2020. Jamie seconded the motion, all voted in favor, motion passed.
- Discipline/Behavior Report –
 - A total of 5 office major referrals for discipline in August (22 in 2019). Referrals were for disruptive and aggressive behavior/elopement during class. One student suspension, out of school (2 in 2019). Suspension due to aggressive behavior.
- Academic Report –
 - All teachers are hired
 - Two aides still need to be hired
 - Beginning of Year (BOY) testing is complete
 - Tier 2 interventions have begun
- Back to school updates - Back to school nights were a success. After school program is set to start on September 21st.
- Health Inspection – An annual health inspection at GFA went well. There is still one need to accomplish from last year’s inspection, the requirement to have a sink in the sick room. Lisa has two quotes for the installation. The board discussed a portable wash stand as an option. Lisa will work up a plan and submit to the Health Department for possible approval for the portable sink version.

Policy/Strategic

- Board 2020-21 Subcommittees –
 - Review of the subcommittee list was tabled to October.
 - The State is changing licensure requirements and a code of conduct behavior policy is now needed at GFA. A template has been provided and Lisa will work up a draft policy and send it out to all Board members for review.
- Fundraising Options for 2020-21 - The Guardian committee requested options for fundraising during the pandemic, and the Board agreed to the options that Lisa presented for the committee.

School Environment

Board member walk through schedule – cancelled through the rest of the year.

Other

BOD new member update – The Board is looking for more Board members.

Meeting closed at 7:32pm – Michelle made a motion to close the meeting. Steve seconded the motion, all voted in favor, motion passed.

Next Meeting - Monday, October 12, 2020, 6:30 PM at Good Foundations Academy