



Good Foundations Academy

Board of Directors Meeting

(Combined Meeting, In-person at GFA and ZOOM)

August 24, 2020

6:30 PM

Attendees

Board of Directors: Michelle Arnold at GFA, Steve Hepburn at GFA, Jamie Walker at GFA, Tom Koehler-ZOOM

GFA Executive Director: Lisa Erwin at GFA

GFA Business Manager: Rich Eccles at GFA

Guests: Kristy Knowles at GFA

Board Candidate: Jed Daily-ZOOM

Prayer by: Tom Koehler

Minutes by: Kathy Richins-ZOOM

Approval of Minutes

There were two sets of minutes for July. The regular meeting minutes dated July 20, 2020 were approved at an additional August 10th ZOOM meeting with Steve making a motion to accept the July minutes, Michelle seconded the motion, all voted in favor, motion passed.

The additional ZOOM meeting on August 10, 2020 was to approve the employee manual changes as presented in the July meeting that was not approved at that meeting. Michelle made a motion to accept the employee manual as presented in July, Steve seconded the motion, all voted in favor, motion passed.

Both sets of minutes were approved again at this meeting. Steve made a motion to accept, Jamie seconded the motion, all voted in favor, motion passed.

Open Forum/Updates

None

Business Administration

- **Finance & Accounting Report** – ending July 31, 2020
 - Summary: With the new fiscal year, funds were received 100% for School Land Trust and 80% for Teacher Materials in July.
 - Reporting Notes:
 - FY20 Final Budget and FY21 Budget uploaded to State
 - Money Management Report uploaded to State
 - 4th Quarter results uploaded to Transparency website
 - Balance Sheet: 114 days of cash on hand.
 - Income Statement:
 - Line 024 – New Charter School Base Funding (30k)
 - Line 040 – School Land Trust pays 100% in July
 - Line 046 – Teachers Materials pays 80% in July
 - Line 105 – Teachers aren't working yet
 - Line 132 – Charter Solutions + quarterly accounting software payment
 - Line 192 - Concord Theatrical refund for musical
 - Line 242 – Utah Association of Public Charter School Dues

- Insurance – The Risk Management application requires the school to price-out items in each classrooms. The amount is being worked on and Rich will have more information at the next Board meeting.
- Portable Update – The portable is currently not occupied. It did not pass inspection because there are no panic bars on the doors. Working towards the next inspection.

Administrative Update – Executive Director’s Report

Back to school nights were a success. After school program is set to start on September 21st.

- Enrollment – enrollment on August 17th was 408. Online Learners: 90. A total of 11 students started after August 17th. Two students have redrawn. The current enrollment, as of August 24th is 417.
- Academic Report –
 - All classroom teachers participated in training during the week of August 10th.
 - DIBELS Testing for online learners started on August 18th
 - DIBELS Testing for in-class learners started Wednesday, August 26th
 - Minimum supports for Tier 2 started August 24th

Policy/Strategic

- Board Positions – The Board discussed the need to fill the open Treasurer position. Michelle made a motion to accept Jamie Walker as the Board Treasurer. Steve seconded the motion, all voted in favor, motion passed. Michelle Arnold will stay as President, and Steve Hepburn will stay as Vice President. Steve will serve on the Finance Committee. Michelle recommended that the need for parents to serve on the Board be advertised on the GFA website.
- Subcommittee – Policies that need to be reviewed/changed will be at the discretion of the Executive Director for this year.
- Fundraising goals – The Board discussed possible fundraising goals for the school year.

School Environment

Board member walk through schedule – discontinued through the rest of the year.

Other

BOD new member update – Jed Daily reviewed his qualification to be on the Board. The board will discuss and vote on Jed’s membership.

Open Meeting closed at 7:21pm

CLOSED/EXECUTIVE SESSION: *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.*

Steve read the *Closed/Executive Session* statement to close the open portion of the meeting and go into closed session. Jamie seconded the motion. Each individually voted in favor. Motion passed.

Reopen - reopened the open session of the Board meeting at 7:51pm. Jamie made a motion to accept Jed Daily as a member of the GFA Board of Directors. Steve seconded the motion, all voted in favor. Motion passed.

Next Meeting - Monday, September 14, 2020, 6:30 PM at Good Foundations Academy