



Good Foundations Academy

Board of Directors Meeting

April 16, 2018, 6:30 PM

Attendees: Michelle Arnold, Steve Hepburn, Brittany Bekins, Tom Koehler, Tim Dunn, Dave Dau

Red Apple Attendee: Matt Lovell

Board Member Candidate: Jamie Walker

Guests: Kristi Knowles, Tammy Todd, Andria Robison, Anna Long, Shelly Johnson-Wickham, Diana Sullivan, C Vasquez, Zoe McIntosh, Jennifer Schmidt, Becky Harvey, Amanda Whitesides, Andrea Miles, Tori Sandberg, Rebecca Jolly, Brooke Krim, Nelli and Todd Mangel, Derek Sandberg, Laura Sage, Melissa Wood, Megan Bishop

Prayer by: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes

Michelle Arnold motioned to approve the March 2018 minutes. Steve Hepburn seconded the motion. All were in favor. Motion passed.

Open Forum/Updates

Michelle Arnold established the rules of the meeting giving each parent three minutes to summarize their issue, then two minutes for the Board to ask questions and respond.

- Diana Sullivan read her resignation letter and gave a copy to the Board.
- Jennifer Schmidt: inquired why changes to the special education team so late in the school year and asked about rumors that the character/Bible Explorer programs may be eliminated. Michelle Arnold stated that both Donnell Ross and Diana Sullivan had individually chosen to leave GFA. Michelle Arnold also said that the character program and the Bible Explorers will never be eliminated as they are fundamental to GFAs vision.
- Brooke Krim: Expressed concern that her child received small group pull out help for math last year and has not this year; what is in place for border line special education students that need extra help? Dave Dau explained that the tier II interventions this year have been changed from small pull out groups to grade wide 45 minute sessions four times a week, and hours of usage for aides. He explained this was done for reading first this year as that was the greatest need, and there are plans to expand to include math next year.
- Tori Sandberg: Noise issue disrupting students which effects student learning. Michelle Arnold stated the Board has a high concern for resolution of this issue. Administration is working on room reassignments. Laws are being followed. Conflict resolution procedures are in place. Laura Sage is a consultant with the Utah Compliance Board to make sure Utah regulations are followed. Parents can schedule an appointment with Laura Sage for additional information.
- Megan Bishop: lack of communication between parent and Administration, and concerns related to discipline of her son. Michelle Arnold had responded to this concern by email to the step-mother, which was not relayed to the mother that was present. Briefly summarized to this parent the information found through investigating concerns, and said that she would forward her original more detailed response that was sent to the step-mother to the child's mother.
- Becky Harvey: why are two special education teachers leaving and why does GFA feel different? Michelle Arnold stated that each teacher resigned individually. Michelle also stated the she has received many uplifting and positive letters and emails in support of GFA from parents and teachers prior to this upcoming meeting.

Michelle Arnold thanked all the parents that attended. Tom Koehler also thanked the parents that expressed their concerns and thanked Michelle Arnold and Dave Dau for all their hard work and countless hours supporting GFA and the students. Tom said his door is always open and some of the issues presented would be better served in a private session.

Business Administration

Budget/Red Apple/Treasurer Report – Matt Lovell presented the Financial Summary and Budget Report overview as of March 31, 2018. Financial handouts are posted online on the GFA web page and updated monthly.

Teacher Evaluation and Compensation Package - Discussion on the compensation breakdown. Michelle Arnold made a motion to approve \$1,363,000 to cover teacher/administration/special education compensation for next year. Tom Koehler seconded the motion. All voted in favor.

Administrative Update – Executive Director Report

- Events - a list of upcoming events was presented. Events are listed on the GFA web site.
- Enrollment – Total student enrollment has decreased from 471 to 468 from last report. Enrollment for next year - Current enrollment estimate (verified returning students plus verified accepted student) is 565 if you count Kindergarten as a whole; 523 if you count Kindergarten as a half student for funding purposes. The August 15th enrollment goal is 552 if you count Kindergarten as a whole, or 508 if you count Kindergarten as a half student for funding purposes. Recruitment efforts are beginning for Kindergarteners.
- Academic Report – In the process of conducting year-end testing. This includes DIBELS, Benchmark and SAGE. The popular class of *Honors Writing Seminar* began on March 26th.
- Human Resources Report – all teacher observations are complete. Formal evaluations begin on April 17th. Offer letters will be issued at the same time.

Development of the character wide program is going well with posters in each classroom.

Dave asked to table the lunch balances procedure discussion until the May meeting.

Policy/Strategic

Enrollment and Lottery – our policy is out of date. Discussion on how the lottery is held, how often, and do we need an official cut off? The law has changed to allow an exception to enrollment for siblings of past students. The policy committee will make changes and send to the Board in the next few weeks. Tom Koehler and Steve Hepburn will contact the UMA congressman and the Mayor to see if GFA can make exceptions for military families, and will report back to the board.

The school plagiarism policy/procedure is up for review and will be added to an upcoming meeting agenda.

School Environment

Steve Hepburn will do the April walk through. Tim Dunn will do the walk through in May.

BOD New Member Update

Potential new board member – Jamie Walker and a new parent will attend next month's board meeting.

CLOSED/EXECUTIVE SESSION: *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.*

Tim Dunn motioned to close the open portion of the meeting and go into closed session. Michelle Arnold seconded the motion. Each individual voted in favor. Motion passed.

Next Meeting: Monday, May 21, 2018, 6:30 PM at Good Foundations Academy

