



Good Foundations Academy

Board of Directors Meeting

March 8, 2021

6:30 PM

Attendees

Board of Directors: Michelle Arnold, Tom Koehler, Steve Hepburn-Zoom, Jed Daily, Jamie Walker

GFA Executive Director: Lisa Erwin

GFA Business Manager: Rich Eccles

Guests: none

Prayer by: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes

Michelle made a motion to accept the February minutes. Jed seconded the motion, all voted in favor, motion passed.

Open Forum/Updates

The Board discussed scheduling a Board retreat to plan the direction of the school, finance goals and to accomplished required training. All agreed to meet on May 22, 2021. Place TBD.

Business Administration

- Finance & Accounting Report – ending February 28, 2021
 - Summary: Since this is an early board meeting this month, the reports are very preliminary in nature as bond statements have yet to be received and reconciled. Regardless, the results for February contained in this report should be close enough to give the Board a good idea of how the school is progressing versus budgeted expenditures. The jump in Cash is a result of receiving the Legislative Covid Stipend Funds.
 - Reporting Notes:
 - Bond Compliance Calculated and sent to Bond Trustee
 - Completed IRS 5500 for school retirement plan
 - Balance Sheet: 161 days of cash on hand, increase of 9 from previous month.
 - Income Statement:
 - Line 047 – 79K in Legislative Covid Stipend funds received
 - Line 105 – Teacher wages vary according to number of days taught
- 2021-22 Teacher Salaries – Lisa reported that letters of intent to return to the next school year have been sent out and all but 2 teachers are returning. As of this meeting, there is no need for additional teachers. A preliminary budget showing teacher salaries will be reviewed and discussed at the April board meeting.

Administrative Update – Executive Director’s Report

- **Enrollment** –
 - Enrollment on February 8, 2021 was 381.
 - Since the last Board meeting, GFA unenrolled 0 students.
 - Current online students: 31
- **Discipline/Behavior Report** –
 - There were 7 major infraction referrals for discipline in February 2021. Four referrals for aggressive behavior; one referral for inappropriate behavior; one referral for failure to follow computer use agreement; and one referral for destruction of property.
 - There were no suspensions in the month of February.
- **Attendance Report**: Average attendance for January 2021 was 93.17%
- **Academic Report** – Upcoming testing schedule is as follow: RISE testing window, opens Apr 12th through May 21st; and DIBELS testing window, opens April 19th through May 21st.
- **Marketing** – Lisa is handling all of the marketing for the school. Yard signs are available to put in your home lawns to advertise for GFA.
- **Educator vaccinations** – teachers are on their second dose for those that wanted the vaccine.
- **Upcoming Events** – events are listed on the GFA website.

Policy/Strategic

- **School Fees Schedule** – The Utah Constitution prohibits the charging of fees in elementary schools. A fee schedule was created to show optional purchase of goods or services not subject to waivers.
 - Michelle made a motion to accept the Fee Schedule as presented, Jamie seconded the motion, all voted in favor, motion passed.
- **School Calendar 2021-22** – The Board reviewed and discussed the proposed draft of the 2021/22 GFA school year calendar.
 - Michelle made a motion to accept the school calendar as presented, Jamie seconded the motion, all voted in favor, motion passed.
- **Home School Student Participation in Public School Achievement Test Policy** – a new policy was presented and discussed. Each school has to have this policy which allows home school students in your area to participate in public school State achievement testing.
 - Tom made a motion to accept the new policy to allow home school students to participate in achievement testing at GFA. Steve seconded the motion, all voted in favor, motion passed.
- **School Wellness Policy** – the GFA School Wellness Policy was reviewed and discussed.
 - Tom made a motion to accept the School Wellness Policy, Jamie seconded the motion, all voted in favor, motion passed.

- Community Council meetings and Land Trust – Lisa has established one goal for the 2021/22 school year – to improve reading performance in all grades. The community council has not met as of this date. The Board will hold a special meeting to approve this plan after the council has met.
- Marketing Update – see discussion during the Administrative Update.

School Environment

Board member walk through schedule – cancelled due to COVID.

Other

BOD new member update – Michelle will ask for the request to be sent out again to advertise for Board members.

Tom read the *Closed/Executive Session* statement to close the open portion of the meeting and go into closed session. Michelle seconded the motion. Each Board member individually voted in favor. Motion passed.

CLOSED/EXECUTIVE SESSION: *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.*

Open Meeting closed at 8:07 p.m.

Next Meeting - Monday, April 12, 2021, at 6:30 p.m. at Good Foundations Academy.