



Good Foundations Academy

Board of Directors Meeting

May 21, 2018, 6:30 PM

Attendees: Michelle Arnold, Steve Hepburn, Brittany Bekins, Tom Koehler, Dave Dau. Tim Dunn, Excused.

Red Apple Attendee: Matt Lovell

Board Member Candidates: Jamie Walker, Jim Lamadrid

Guests: Kristi Knowles, Zoe McIntosh

Prayer by: Tom Koehler

Minutes by: Kathy Richins

Approval of Minutes

Michelle Arnold motioned to approve the April 2018 minutes with a change to one word. The paragraph at the end of Open Forum, stated that Tom Koehler would like to discuss parent concerns in a *closed* session was changed to *private* session. Steve Hepburn seconded the motion. All were in favor. Motion passed.

Open Forum/Updates

None

Board Annual Calendar

Public Meeting Training – Once a year all Board members are required to go over the rules for open meetings. All Board members were given the Open Meetings document and read the training. The Board discussed different points of the training and the correct way to handle them. Emails between Board members will be used for questions and clarification, but not to be used as a conclusion on an issue. Michelle Arnold will ask Erin/Lawyer to clarify the rules on emails between Board members, and what they can talk about on the email.

Business Administration

Budget/Red Apple/Treasurer Report – Matt Lovell presented the Financial Summary and Budget Report overview as of April 30, 2018. Financial handouts are posted online on the GFA web page and updated monthly.

Administrative Update – Executive Director Report

- Events – the remaining events for the school year were reviewed. Events are posted on the GFA web site.
- Enrollment – Since the last board meeting, the total student enrollment has remained stable at 468. The current enrollment estimates for next year (verified returning students plus verified accepted students) is 529 if you count Kindergarten as a whole student for funding purposes; and 508 if you count Kindergarten as a half student for funding purposes. The August 15th enrollment goal is 552 if you count Kindergarten as a whole student for funding purposes; and 508 if you count Kindergarten as a half student for funding purposes. Additional recruiting is needed for Kindergarten, Grade 1 and Grade 4.
- Academic Report – SAGE testing is complete. Dave Dau presented the GFA SAGE results to the Board.
 - Benchmark testing is complete. Results are being interpreted for next year.
 - New student testing has been started and will be ongoing throughout the summer.
 - Recommendations for retention have been processed and those changes have been made for next year.
- Human Resources Report –
 - All teachers have been given their final evaluations, except two, which will take place before the end of the week.

- To date, all teachers have expressed their intention to return, except: 1) one teacher announced her intention to leave GFA some time ago to teach at another school; 2) one teacher signed her acceptance letter, but informed us that she is leaving to teach at another school; and 3) one teacher has been non-renewed. This leaves three teachers to be hired for next Fall.
- Classified aides will be evaluated this week. Offer letters will go out within two weeks.

Policy/Strategic

- Academic Integrity Policy – As brought up by teachers, this policy had included a very specific procedure for dealing with academic dishonesty issues. The procedure portion has been deleted and the policy portion remains unchanged. It will be left to Administration to construct the procedure. Michelle made a motion to accept the Academic Integrity Policy as is, with the procedure part deleted. Brittany Bekins seconded the motion. All were in favor. Motion passed.
- Enrollment and Lottery Policy – This policy has been rewritten based on changes that have occurred in law and also to what is being done at GFA. The procedure portion has been left directly attached to the policy since parents new to the school like to know how things are being done for the lottery. Discussion on a few of the laws and how they are to be handled. Voting will be postponed to allow Administration to reword the testing portion. Brittany will send examples to Michelle of exceptions to enrollment from another school.
- Student Discipline Policy – Michelle made three changes to the behavior part of the procedure to allow flexibility for the teachers and to make it consistent with what teachers and staff are now doing at GFA. After discussion regarding the changes, the policy will be forwarded back to Administration to make the necessary changes to the procedure. Voting will be postponed.
- Dress Code - Discussion – there are two different dress codes, one for students, and one for Staff and they are not the same. Discussion on brightly colored socks worn by teachers and students and how the policies are read. Further discussion will take place closer to the next school year.

School Environment

Tim Dunn will report in June on his May walk through.

BOD New Member Update

Tom introduced Jim Lamadrid as a new perspective board member.

Open Meeting ended at 8:47pm.

CLOSED/EXECUTIVE SESSION: *The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.*

Steve Hepburn motioned to close the open portion of the meeting and go into closed session. Michelle Arnold seconded the motion. Each individual voted in favor. Motion passed.

Next Meeting: Monday, June 18, 2018, 6:30 PM at Good Foundations Academy.