

## **GFA Board Meeting**

**Date:** January 9, 2017; 6:30 pm

**Location:** GFA

**Attendees:** Michelle Arnold, Steve Hepburn, Tom Koehler, Loren Pankratz, Brittany Bekins, Brent Petersen

**Guests:** Matt Lovell, Jeremy Brown

**Taking Minutes:** Natalie Trumbo

**Prayer:** At 6:37 Loren Pankratz opened the meeting with a prayer.

**Approval of Minutes:** Steve Hepburn motioned to approve the minutes from November's meeting. Michelle Arnold seconded the meeting. All were in favor. Motion approved.

### **Open Forum/Updates**

#### **Business Administration**

- Budget/Red Apple/Treasurer Report: Matt Lovell went over the status of the budget with the board. As of December 31<sup>st</sup> the Operating Margin is now at 3.0%, Debt Service Coverage is 1.23, Days Cash on Hand at 115, with the Building % at 12.7%. Ratios are down and cash on hand is up. Matt Lovell will be requesting more federal funds and he brought the state revenues line item to the board's attention. Matt Lovell sent out a hard copy of the audit and went over the findings with the board. He also will be setting up the PTIF for the school.
- Bond Status: Jeremy Brown from Red Apple updated the board on the changeover of the bond. He also went over the details of changing the bond over to the state moral obligation bonding program. Jeremy Brown gave the board his recommendations regarding when to change over and an FA to hire. The board has decided to move forward and get the bids for the FA.

#### **Administrative Update**

- Director Report: Brent Petersen emailed his report to the board earlier in the week. He went over any questions or concerns that the board had. Spirit Night for January will be on the 26<sup>th</sup> and the Geography Bee will be taking place on the 27<sup>th</sup> at 1:30. Movie Night will be taking place on January 20<sup>th</sup> at 6:30pm. PTC will be taking place the first three days of February. The SPED review took place in December and Brent Petersen went over the findings. It was all positive feedback.
- Volunteer Coordinating Committee: Nothing to report.
- Enrollment (current, addition/losses, reasons): There are currently 480 students enrolled. 7 students left due to moving locations.
- STAR 360 Progress Update: Aimee Hall provided Brent Petersen with some data on the progress. The charts show that the school is scoring above the nation's average and growing at a good rate. The assessments will be taking place once a month until it's time for the Sage test.
- School Culture Report: Covered during the Director's Report.
- Events: See Director's Report.

- Ends Policy #4-Progress Report: 75% or higher on board walkthroughs: Brent Petersen went over this policy. He suggested that the board tour other schools to have a better benchmark for comparison.

### **Policy/Strategic**

- Bullying (Vote): Brent Petersen went over the policy with the board and discussed any questions or corrections that the board had. Michelle Arnold motioned to approve the Bullying Policy with the mentioned corrections. Loren Pankratz seconded the motion. Tom Koehler abstained from the vote. Motion approved.
- Head Lice Policy (for next month): Brent Petersen discussed the possibility of needing a Head Lice Policy. The board discussed different options and suggestions that they had.
- Enrollment and Lottery Policy (for next month): Brent Petersen went over the policy with the board and discussed any questions or corrections the board had. Will be voted on next month.
- Reading and Literacy (for next month): Brent Petersen would like to have a committee with a board member in attendance before the board drafts and votes on the policy. Will be voted on at a future meeting.
- Communication Policy (for next month): Brent Petersen went over the need for a communication policy with the board. The policy will be discussed and voted on at a later meeting.
- 5-year strategic plan committee: Will be discussed at a later meeting.

### **School Environment**

- Board member walkthrough (Michelle-Dec/Tom-Jan): Michelle Arnold performed her walkthrough in December and gave her report with the board. Tom Koehler will be performing his walkthrough later this month.

### **Board Annual Calendar**

- See Policies

### **Other**

- New Board Member Update: Tom Koehler reported on the potential new board members. There are two candidates. They will be invited to next month's board meeting.
- Board Member Discussion: Was discussed during new board member update.

Steve Hepburn motioned to close the open portion of the meeting and go into closed session. Loren Pankratz seconded the motion. All were in favor. Motion approved.

### **Closed Session**

CLOSED/EXECUTIVE SESSION: The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 524204 and 524205 et. seq., Utah Code Ann.