

GFA Board Meeting

Date: September 19, 2016; 6:30

Location: GFA

Attendees: Michelle Arnold, Brent Petersen, Brittany Bekins, Loren Pankratz, Tom Koehler

Absent: Steve Hepburn

Guests: Matt Lovell, Carey Ansoy

Taking Minutes: Natalie Trumbo

Prayer: At 6:37 Tom Koehler opened the meeting with a prayer.

Approval of Minutes: Michelle Arnold motioned to approve the minutes from August's meeting. Brittany Bekins seconded the motion. All were in favor. Motion passed.

Open Forum/Updates

Volunteer Coordinating Committee: The committee is off to a good start. A volunteer menu was sent out to the parents during Back to School Night and the Ice Cream Social. Seven parents were chosen as grade level representatives and recruiters. A group of parents is currently working on the Fall Festival. A few parent volunteers also showed interest in being on the board. Tom Koehler will look into the parents who are interested in joining the board.

Business Administration

- **Budget/Red Apple/Treasurer Report (schedule Audit Report?):** Things are starting to normalize more. The current budget is on a 492 enrollment, but currently the school is short of that. Local revenue is still a little short, but will increase as time goes on. State revenue is right on target. The school land trust did come in as well. The Federal revenue will not be coming in until the beginning of next year. The local revenue will increase in the future with the rental of the building. The school is coming in under budget so far, but things will catch up as the year progresses. The operating margin is at 4.6%, the debt service coverage is at 1.36, with days cash on hand coming in at 128.
- **School Land Trust:** Brittany Bekins is the chair of the committee, Michelle Arnold is the co-chair, Loren Pankratz is the parent and Brent Petersen the director. Brent Petersen will take them through the training. Brent Petersen went over the process with the board and the goals that were made.

Administrative Update

- **Director Report:** Brent Petersen emailed his director's report to the board. The board discussed any questions and problems they had with the report. The attendance is at 98% and volunteerism is still a work in progress. Tammie Todd is the new librarian.
- **PACE:** Brent Petersen went over the report card from PACE. The report given only compares the 3rd and 6th graders of the school in reading/ELA and math with the district and state. One can go to schools.utah.gov to check other schools' reports and compare.

- **School Grade:** Brent Petersen went over the school grade given by the state. He explained the process of grading. The school is graded on proficiency and growth. GFA got a grade of a C or 42% for the school year of 2014-2015 and a grade of a C or 48% for the school year of 2015-2016. The proficiency stayed the same, but the growth increased meeting the goal of a 5% growth. The board went over options to increase their marketing and message to the public.

Enrollment

- **Current:** The kindergarten is down to 70. Other grades are doing great. There are currently 489 students enrolled.
- **Additions/Loses, Reasons:** One student has left.

Policy/Strategic

- **Wellness Policy:** Will be discussed and voted on at a later meeting.
- **Reading and Literacy:** Will be discussed and voted on at a later meeting.
- **Late and Missing Work Policy:** Will be discussed and voted on at a later meeting.
- **Employee Handbook:** Brent Petersen went over the different options of the paid leave changes that were proposed. The board discussed the pros and cons of each option. Brent Petersen would like to get some feedback from the teachers before the board votes on the change. The board will vote on this at the next meeting. Brent Petersen went over the changes needing to be made to the substitute payment.

School Environment

- **Board Member Walk Through-Michelle/Steve:** Steve Hepburn performed his walk through and will discuss it at the next meeting. Michelle Arnold discussed her findings and opinions with the board.

Board Annual Calendar

Events

- **Parent University, 9/29:** Brent Petersen and Michelle Arnold discussed the theme of the university.
- **Fall Festival, 10/8:** Was discussed during Brent Petersen's director's email.

Other

- **New Board Member Update:** Carey Ansoy is still working on the questions. He will submit them later.

Tom Koehler motioned to close the open session. Michelle Arnold seconded the motion. All were in favor. Motion passed.

Closed Session

CLOSED/EXECUTIVE SESSION: The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property,

and/or the character, professional competence, or physical or mental health of an individual in conformance with § 524204 and 524205 et. seq., Utah Code Ann.