

## **GFA Board Meeting**

**Date:** May 9, 2016

**Location:** GFA

**Attendees:** Andrew Hedrick, Brent Petersen, Steve Hepburn, Loren Pankratz, Brittany Bekins, Tom Koehler, Michelle Arnold (via conference call)

**Absent:** Aimee Hall

**Guests:** Matt Lovell

**Taking Minutes:** Natalie Trumbo

**Prayer:** At 6:42 Loren Pankratz opened the meeting with a prayer.

**Approval of Minutes:** Will be voted on at the next meeting.

### **Open Forum/Updates**

#### **PTO**

- Restructure: Brent Petersen will be meeting with Cheryl Berger and Wendy Day, acting and previous presidents of the PTO, on Thursday May 12<sup>th</sup> from 10-10:30 to discuss what the restructure is going to look like. There is a budget to put PTO back under the Board's umbrella, which will be an open account. More information to come.

#### **Business Administration**

- Budget/Red Apple/Treasurer Report: Matt Lovell went over the financial summary with the board. The school is right on track with their spending. Operating margin is down to 2.8%, debt service coverage is at 1.19, and days cash on hand is at 107. The future forecast is looking pretty good.
- Grants-Michelle: Michelle Arnold will be going this week to pick up the donations from Weber State University's Science Department. Brent Petersen brought up an early development reading grant. He and Aimee Hall have filled out the application and turned it in. Brent Petersen would also like to look into STEM grants for the school.
- Star 360 Assessment Software: Brent Petersen went over the research he and Aimee Hall did on Star 360 with the board. \$10,500 is the cost to start up, \$2,200-\$2,300 per year to keep it. Brent Petersen would like to get it in time for the next year and have it be part of next year's budget.

#### **Administrative Update**

- Director Report: Brent Petersen emailed his report for the board prior to the meeting. APEX fundraiser walk-a-thon was a great success. GFA Board of Directors has been nominated as Board of the Year. June 3<sup>rd</sup> is the last day of school. Kelly Services is doing well. The new janitorial services have been doing well also. Brent Petersen would also like to have a vision/marketing tag line.

#### **Enrollment**

- Current: There are currently 467 students enrolled. There are 530 seats available for next year with 577 seats filled and 29 are on the wait list.
- Additions/Loses Reasons: 2 students have left

- Lottery: Lottery was run.

### **Policy/Strategic**

- Marketing Awareness/Tech Fund-Steve: Steve Hepburn will be following up with a gentleman who is a part of the Chamber of Commerce. He is also planning on following up with the gentleman who is affiliated with America First. He will report to the board at a later meeting.
- Wellness Policy: Was discussed with the Board. The policy will be drafted this summer and voted on before school starts in August.
- Teacher PD Agreement: Was discussed with the Board. Brent came up with a form. It was suggested that someone look into the legality of the agreement before the policy is voted on.

### **School Environment**

- Board Member: Michelle Arnold is performing May's walk-thru and Andrew Hedrick will also be performing one this month.

### **Events**

- UAPCS Conference and Awards June 13-14, 6:00: Was discussed briefly during the director's report. The board meeting that month will be decided upon at a later date. Andrew Hedrick will register those who are interested in attending.

### **Other**

- BOD New Member Update: Steve Hepburn's lead didn't work out. Tom Koehler has a person who is working on the books.
- Board Vision Committee Meeting: Was discussed during the director's report.

Loren Pankratz motioned to close the open session and go into closed session. Tom Koehler seconded the motion. All were in favor. Motion passed.

### **Closed Session**

CLOSED EXECUTIVE SESSION: The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 524204 and 524205 et. Seq., Utah Code Ann.