

## **GFA Board Meeting Minutes**

**Date:** March 14, 2016, 7:00 p.m.

**Location:** GFA

**Attendees:** Andrew Hedrick, Brent Petersen, Michelle Arnold, Steve Hepburn, Loren Pankratz, Brittany Bekins, Aimee Hall

**Absent:** Jamie Walker

**Guests:** Matt Lovell

**Taking Minutes:** Natalie Trumbo

**Prayer:** At 7: 05 Tom Koehler opened the meeting with a prayer.

**Approval of Minutes:** Michelle Arnold motioned to approve the minutes from last meeting. Loren Pankratz seconded the motion. All were in favor. Motion passed.

### **Open Forum/Updates**

**PTO:** Nothing has changed. Meeting is coming up last Tuesday of the month. Walk-a-thon and Dr. Seuss Day will be April 15<sup>th</sup>. The management of the PTO's funds is still in the works.

### **Business Administration**

- **Budget/Red Apple/Treasurer Report:** Matt Lovell gave a budget overview to the board. Things are looking good budget wise. He brought up some areas where the board could save some money in the future. Operating margin is just over 4% with a cash balance of over \$9,000 in reserves, 114 days cash on hand, and 1.27 debt service coverage. The IDA funds from the government arrived in February. Matt Lovell went over the details of the repayment of the bond to the board. The school is right on track to receive the revenues for this year. Matt Lovell added a variant column to the budget report sheet and went over SB38 bill and how it will impact the school and funding. Finance training is April 19<sup>th</sup>.
- **Grants Michelle:** Michelle Arnold is working with Weber State University for items to donate to the school in October.
- **Kelly Services-Vote:** Brent Petersen went over the research he did on Kelly Services. Substitute services line item was added to the budget. Michelle Arnold motioned to create a line item 323 and to move \$5,000 to the new line item 323 from line item 133. Brittany Bekins seconded the motion. All were in favor. Motion passed.

### **Administrative Update**

- **Director Report:** Engage a Bully Prevention Assembly and Picture Day will be March 18<sup>th</sup>. Spirit Night at Chili's on Riverdale will be March 23<sup>rd</sup>. Perseverance assembly will be April 1<sup>st</sup> and Spring Break will be April 4<sup>th</sup>-8<sup>th</sup>. Ten students will be attending the Jr. Richey Science Fair at Weber State. Anthony Kemp qualified for the state Geography Bee. The school play of Willy Wonka Jr. was a huge success. The budget for the 2016-2017 has been drafted with a few proposals. Brent Petersen went over some of the proposals that he has come up with to the board. He would like to bring on a teacher to help with technology when issues arise as well as deal with

discipline issues, add an additional 6<sup>th</sup> grade teacher to add to the rotation, and raise teachers' salaries among others. Aimee Hall and Brent Petersen would like to send some teachers to a math training course taking place this June and pay for the expenses. Aimee Hall went over the details and differences between this training and in-house options. Michelle Arnold proposed to move \$20,000 from textbook line item 601 to development line items 320. Steve Hepburn seconded the motion. All were in favor. Motion passed. Attendance is down due to sickness and YOU ROCK cards are up. The new website has launched. Aimee Hall and Brent Petersen attended a Job Fair and have 3 great candidates to do deeper interviews with. The steering committee for SPED is being organized and data was collected to help identify areas for improvement.

The school still needs outdoor lights fixed. No response yet from the FPS compliance items.

- Enrollment: Current: There are currently 471 students enrolled. There are currently 504 seats available with 558 filled for the year 2016-17, with 29 on the wait list for the lottery. Brent Petersen, Jamie Walker, and Aimee Hall decided to stop doing the open enrollment.
- Additions/Losses Reasons: 6 students have left since February. Little feedback on why, 2-3 moved.

### **Policy/Strategic**

- Marketing Awareness/Tech Fund-Steve: A postcard was suggested. Loren Pankratz offered to help Brent Petersen with a mailer.
- CIPA-Vote: Michelle Arnold motioned to approve the CIPA. Brittany Bekins seconded the motion. All were in favor. Motion passed.
- Administration of Medication-Vote: The board discussed the current policy. The board decided to do more research and draft a policy to vote on next meeting.
- Discrimination Policy-Amend Vote: Steve Hepburn motioned to approve the amended Discrimination Policy. Loren Pankratz seconded the motion. Motion passed.
- Wellness Policy: Will be discussed and voted on at a later meeting.

### **School Environment**

- Board member-Steve March: Steve Hepburn still needs to perform his walkthrough.

### **Board Annual Calendar**

- 2016-2017 School Calendar: The two choices were presented and discussed with the board. The board decided to gather more feedback from the teachers before the board votes next meeting.
- School Land Trust: Brent Petersen went over the budget for the land trust. He also went over a plan he came up with for the funds coming in. The School Land Trust committee will need to vote on the goals for the funds before Brent Petersen turns it in to the state. Michelle Arnold motioned to approve the goals presented to the board. Tom Koehler seconded the motion. All were in favor. Motion passed.

**Events**

- Board Retreat: Retreat will take place April 16<sup>th</sup> at 9:00 a.m.-1:00 p.m.

**Other**

- BOD New Member Update: Traci and Jason Bartolomei are no longer able to participate on the board because they are moving. Andrew Hedrick will be stepping down from his President position in June. Two more members of the board are needed.
- Day Change?: Was discussed and the day will stay the same for now.

Loren Pankratz motioned to close the open session of the meeting and go into closed session to discuss a pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conference with 524204 and 524205 et. seq., Utah Code Ann. Michelle Arnold seconded the motion. All were in favor. Motion passed.

**Closed Session**