

## **GFA Meeting Minutes**

**Date:** Thursday May 14, 2015, 6:30 pm

**Location:** GFA

**Attendees:** Andrew Hedrick, Peggy Downs, Steve Hepburn, Michelle Arnold, Tom Koehler, Jamie Walker

**Guests:** Jared Van Orden, Cheryl Berger, Brittany Bekins, Bryan Jensen, Wendy Jensen

**Taking Minutes:** Natalie Trumbo

**Approval of Minutes:** Steve Hepburn motioned to approve the minutes from last month's meeting. Michelle Arnold seconded the motion. All were in favor. Motion passed.

### **Open Forum/Updates**

**PTO:** Cheryl Berger handed in the PTO's meeting minutes. The walk-a-thon made a total profit of \$7582.14, which will all be donated to the technology fund. PTO has now donated close to \$10,000 to the technology fund with an end-of-year goal of \$12,000. Cheryl Berger turned in a letter for approval drafted by the procurement committee asking for donations. She also handed in the updated PTO bylaws. Teacher appreciation week was successful. The PTO questionnaire came back and the data report will be ready for next meeting. Rolling Mountain Bistro Food Trucks would like to come and do an event for the school on one of the last days of school and donate a general amount of their proceeds back to the school. Cheryl Berger will discuss it with Brent Petersen. From the last Food Truck night Winging It contributed \$60 and World's Best Corndogs gave \$73. For next year, the PTO is planning the walk-a-thon, the school picnic, and the silent auction all on the same day, May 7<sup>th</sup>, with food trucks brought in for the school picnic portion. The school picnic for this year was canceled. The check from Popeye's Spirit Night has not been received. This year the box tops did not make its goal. Book Fair brought in \$7,139 in physical sales and \$300 in online sales. 55% of those sales will go back to GFA. School store is already at a \$1,500 profit, which will all go to the technology fund. May 28<sup>th</sup> from 3:00-close at Johnny's Dairy will be the next Spirit Night. Yearbooks will be in next week.

### **Business Administration**

- **Budget/Red Apple/ Treasurer Report:** Everything is looking good. The Finance Committee met today and discussed the snapshot, the budget details for this year and the projections for next year. The board was given a copy of the projections for next year. Next month's meeting the projections will be voted on for approval. GFA will be trying to acquire Title 1 funds next year.

- **Grants Michelle:** Michelle Arnold discussed Weber State's Surplus program with the board. Public schools can go to Weber's warehouse and look at the things that the University has a surplus of and make a list of the items they need and the schools will receive them as a donation from the University. Michelle Arnold will gather the paperwork and other required things in order for GFA to apply.

#### **Enrollment:**

- **Current:** Enrollment is looking good. Jamie Walker and Brent Petersen have decided to adjust the overfilling process. They have decided to let the classes drop down to only being overfilled by 3. Once the classes get to being overfilled by 3, then Jamie Walker will start offering more places and then stop offering spots by August. There are currently 558 students enrolled for next year.
- **Additions/Losses-Reasons:** There has only been one student unenroll due to moving.
- **Lottery:** The lottery was run.

#### **Policy/Strategic**

- **Marketing Awareness/Tech Fund-Steve:** Steve Hepburn will have the flyer done for the Chamber by the end of the month. He has not been able to attend any of the functions put on by the Chamber for the last month. The Chamber will be involved in the groundbreaking ceremony.
- **Bryan Jensen Marketing Analysis:** Bryan Jensen presented his findings to the board.
- **UMA/GFA Matriculation Agreement:** Will be discussed at the next meeting.
- **Student Discipline Policy:** Brent Petersen would like to move the discussion until June's meeting.
- **School Calendar Revised:** Michelle Arnold motioned to approve the calendar adjustment. Steve Hepburn seconded the motion. All were in favor. Motion passed.
- **School Land Trust Final:** The focus of the school land trust will be totally on the technology fund. Andrew Hedrick motioned to approve the school land trust plan. Steve Hepburn seconded. All were in favor. Motion passed.
- **School Lunch Refund:** Andrew Hedrick motion to approve the school lunch refund policy. Michelle Arnold seconded. All were in favor. Motion passed.

#### **School Environment**

- **Board member walkthrough-Andrew/Steve:** Still needs to be performed.

**Board Annual Calendar:** Will be discussed in further detail next meeting.

**Building Update:** The groundbreaking ceremony will be Tuesday May 19<sup>th</sup> at 10:00 am. Steve Hepburn will look into doing a press release. Andrew Hedrick updated the board on the building remodel progress. The plans will be finalized this week.

## **Events**

- **UAPCS June 15-16 BOD Attend?:** Peggy Downs would like to have board members attend the UAPCS conference in Provo. Andrew Hedrick inquired with the UAPCS to have them come and train the board. He will try and find out more information.

## **Administrative Update**

- **Director:** Peggy Downs emailed the board a copy of the annual report on Special Ed and reviewed it for the board. An official from the state came and performed a random file audit of the new evaluations this year. The official was very complimentary of the GFA Special Ed team. Brent Petersen and Peggy Downs reviewed last year's parent survey. They would like to send out this year's parent survey and student survey in the next week. The findings will be presented at the next meeting.

## **Other**

- **BOD New Member Update:** Brittany Bekins finished her questions and has started her three-month probation. Steve Hepburn has MaryJo Hansen reading the books and Tom Koehler also has a potential board member reading the books.

Tom Koehler motioned to close the open portion of the meeting. Michelle Arnold seconded the motion. All were in favor. Motion passed.

Andrew Hedrick motioned to go into closed session to discuss teacher retention and Peggy Downs leaving. Michelle Arnold seconded the motion. All were in favor. Motion passed.

## **Closed Session**