



GOOD FOUNDATIONS ACADEMY
"Building Knowledge and Character"
5101 South 1050 West
Riverdale, UT 84405
Phone: (801)393-2950
Fax: (801)393-2953
Executive Director: Brent Petersen

Academic Integrity Policy

PURPOSE AND PHILOSOPHY

GFA believes it is important to instill the right values within the student body so that they 1) know the right behavior, 2) know how to discipline themselves to adhere to proper behavior, and 3) can be trusted in most situations to comply with the proper behavior. Integrity is one of the Seven Foundation Stones at GFA. Integrity is defined as follows:

***Integrity:** knowing the difference between right and wrong and having the courage to do what is right, even when it is not easy to do so; living up to the highest ethical standard, not compromising one's value; building and guarding your reputation.*

POLICY DEFINITIONS

The honest academic work of a student reflects his/her own thoughts, experiences, and effort. Cheating and plagiarism are not allowed at Good Foundations Academy. These activities are defined as follows:

Cheating: copying the work of others on tests or homework, asking others for answers during a test, or using cheat sheets or other aides during tests (without prior approval by teacher).

Plagiarism: taking another person's work or ideas and using them as your own. Examples of plagiarism include:

- Paraphrasing text from a book or web site without citing
- Cutting and pasting or copying text without quoting
- Copying and using an image without saying what it is and where it came from
- Submitting a paper written by a parent or tutor as your own

POLICY

Elementary school is a time for learning proper procedures for academic behavior, writing and research. The staff at Good Foundations Academy will help students learn and apply the rules. The goal is to teach students the basic standards for academic integrity now, so that they can be prepared to meet the challenges of higher education with confidence. The Executive Director will discipline students and inform parents based on what is best for the student's growth at school and their grade level. Older grades will be held to higher standards and lower grades will be guided through the educational process. The process listed below will be typical practice of the Executive Director in incidences involving cheating or plagiarism, however, could change upon his/her discretion.



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PROCEDURES

Grades K-2:

1st Offence: Teacher will review plagiarism expectations and review integrity with the student as well as contact the parent. The student will redo the assignment for full credit.

2nd Offence: The Curriculum Director review plagiarism expectations and review integrity with the student as well as contact the parent. The student will redo the assignment for full credit.

3rd Offence: The Executive Director will review plagiarism expectations and review integrity with the student as well as contact the parent. The student will redo the assignment for full credit. The Executive Director may issue an educational consequence such as writing an apology during recess, writing a short reflection on what they did, or spending free time to understand the severity of cheating when they get older. Continued offences could result in suspension from school.

Grades 3-4

1st Offence: Teacher will review plagiarism expectations and review integrity with the student as well as contact the parent. The student will have 2 days to redo the work appropriately for full credit.

2nd Offence: The Curriculum Director will review plagiarism expectations and review integrity with the student as well as contact the parent. The student will be required to redo the work within 2 days for 75% credit.

3rd Offence: The Executive Director will go over review plagiarism expectations and review integrity with the student as well as contact the parent. The student will be required to redo the work within 2 days for half credit. The Executive Director may issue an educational consequence such as writing an apology during recess, writing a short reflection on what they did, or spending free time to understand the severity of cheating when they get older. Continued offences could result in suspension from school.

Grades 5-6:

1st Offence: The Curriculum Director will review plagiarism expectations and review integrity with the student as well as contact the parent. The student will be required to redo the work within 2 days for 50% credit.

2nd Offence: The Executive Director will go over review plagiarism expectations and review integrity with the student as well as contact the parent. The student will be required to redo the work within 2 days and will receive zero credit. The Executive Director may issue an educational consequence such as writing an apology during recess, writing a short reflection on what they did, or spending free time to understand the severity of cheating when they get older. Continued offences could result in suspension from school.